

ZFCI  
5-27-03

INITIAL SCREENING OF INCOMING PAPERS CHECKLIST

Reviewer:

Date:

10/10/03

APPLICATION NO.

09/979570

<u>1. PETITION TYPE</u>	<u>CODE</u>	<u>PETITION TYPE</u>	<u>CODE</u>
<input type="checkbox"/> R137(a) Petition-----	501	<input type="checkbox"/> R28c Petition-----	321/320
<input type="checkbox"/> R137(a) Petition -----	509	<input type="checkbox"/> R47 Petition-----	313
(Issue Fee/Dwgs)		<input checked="" type="checkbox"/> R53(e) Petition-----	408
<input type="checkbox"/> R137(b) Petition-----	502	<input type="checkbox"/> R53 (R62 filing date)-----	410
<input type="checkbox"/> R137(b) Petition-----	510	<input type="checkbox"/> R10 Petition-----	411
(Issue Fee/Dwgs)		<input type="checkbox"/> Lost Application-----	412
<input type="checkbox"/> R137(f) Petition-----	536	<input type="checkbox"/> R78(a)(3) Petition-----	535
<input type="checkbox"/> R182 Petition-----	519	<input type="checkbox"/> R78(a)(6) Petition-----	535
<input type="checkbox"/> R183 Petition-----	503	<input type="checkbox"/> R55(c) Petition-----	535
<input type="checkbox"/> R378(b) Petition-----	532	<input type="checkbox"/> R314 Petition-----	508
<input type="checkbox"/> R378(c) Petition-----	533	<input type="checkbox"/> R55(a) Petition-----	507
<input type="checkbox"/> R377 Petition-----	521	<input type="checkbox"/> Pet. W/D Abn-----	525
<input type="checkbox"/> R3.81(b) Petition-----	523	<input type="checkbox"/> R705(b) PTA-Bef iss-----	550
<input type="checkbox"/> R181 Petition-----	515	<input type="checkbox"/> R705(d) PTA-Aft iss-----	551
<input type="checkbox"/> R181 Petition-----	504	<input type="checkbox"/> R705(c)PTA-SpiteDueCare-----	552
		<input type="checkbox"/> Other _____	

2. LIST PAPERS FILED WITH PETITIONS

<input type="checkbox"/> PreAmdt/Amdt	<input type="checkbox"/> CPA	<input type="checkbox"/> Associate POA
<input type="checkbox"/> Rule 312 Amdt	<input type="checkbox"/> RCE	<input type="checkbox"/> Change of Address
<input type="checkbox"/> Reply/Arguments	<input type="checkbox"/> IDS	<input type="checkbox"/> Revocation/POA
<input type="checkbox"/> Election	<input type="checkbox"/> Terminal Disclaimer	<input type="checkbox"/> Oath/Decl. & POA
<input type="checkbox"/> Notice of Appeal	<input type="checkbox"/> Request CofC	<input type="checkbox"/> Priority Documents
<input type="checkbox"/> Brief (3)	<input type="checkbox"/> Issue Fee	<input type="checkbox"/> Statement 3.73(b)
<input type="checkbox"/> Reply Brief	<input type="checkbox"/> Drawings	<input type="checkbox"/> Rescind Non-Pub Req:
<input type="checkbox"/> Declaration R132	<input type="checkbox"/> Ext Time ( )	<input type="checkbox"/> Notice of Foreign Filing.

Other Papers \_\_\_\_\_

3. Is paper a petition to withdraw holding of abandonment:  yes  no

If so, send paper and/or file to appropriate location (*Note: remove any flag set first*):

a. Nonreceipt of action from TC or assertion that reply was timely filed:

Send paper to TC \_\_\_\_\_

b. Nonreceipt of Missing Parts Notice or assertion that reply was timely filed:

Send paper to DIRECTOR -OIPE - -CP2-7D25 (PH: 308-0910)

c: Assertion of timely payment of issue fee and/or submission of drawings:

Send petition to Office of Publications: ATTN: Tom Hawkins

d. Other \_\_\_\_\_

4. Other:

If not handled in Office of Petitions, send paper to appropriate location.

5. Is petition accompanied by assignment papers, fee address, or other paper which needs to be sent to another location?  yes  no If so, make copy of

assignment papers, fee address, or other paper; mail original to proper location and place copy in file with an indication that the original paper(s) has been forwarded to the appropriate location (Assignment Branch; Maintenance Fee Division, etc.)